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1.2.1(B)

Details of Add on Courses Certificate Course (Online Mode) offered by NPTEL, SWAYAM under academic flexibility

Sr. No.	Description
1	Flyers / Brochure





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2020-21

FIRST TERM- 2020-21

TOPIC NAME	YEAR
AI in Marketing	2020-21
Financial Accounting	2020-21
Advance in Strategic Human Resource Management	2020-21
Direct Tax Laws and Practice	2020-21
Financial Statement Analysis and Reporting	2020-21

SECOND TERM- 2020-21

TOPIC NAME	YEAR
Business Analytics for Management Decision	2020-21
Behavioural Finance	2020-21
Business Development from Start To Scale	2020-21
Leadership And Team Effectiveness	2020-21
Money and Financial Market	2020-21

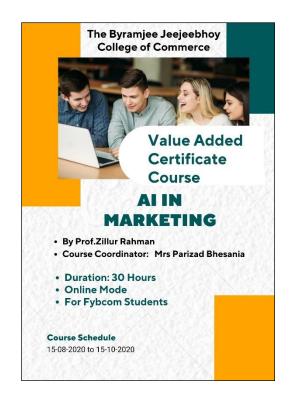




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Week 1: Understanding the basics of AI in Marketing, Introduction to AI Algorithms, Designs of AI, Transition process and AI matrix

Week 2: Customer value and Role of AI in Value Delivery Process, Transforming Marketing Strategy using Al

Week 3: Using AI for STP, Application of AI in Marketing Mix, Marketing Information Systems and its Components

Week 4: Marketing Research Individual Dynamics and its influence on Consumer Behaviour, Consumer Buying Decision Process, Understanding Customer Journey





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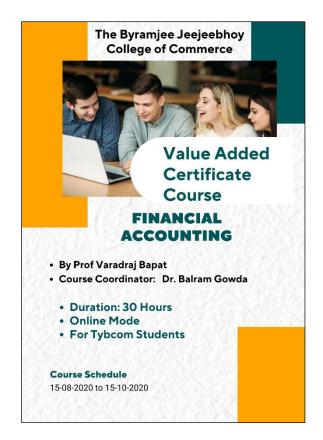
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Week: 1 Introduction to Financial accounting.

Week: 2 Balance sheet Profit & Loss A/c & CFS, Annual Reports of Company.

Week: 3 Depreciation & Valuation Of Inventory.

Week: 4 Ratio Analysis & Interpretations, Analysis of Financial statements,

Revision of course.





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Week:1 Strategic Human Resource Management (SHRM) and People

Competency Maturity Model

Week 2: Organizational Healing

Week 3: Strategic Perspective of Talent Management, Positive Organizational

Scholarship and HRM

Week 4: Diversity and Inclusion at Workplace: A Strategic Perspective





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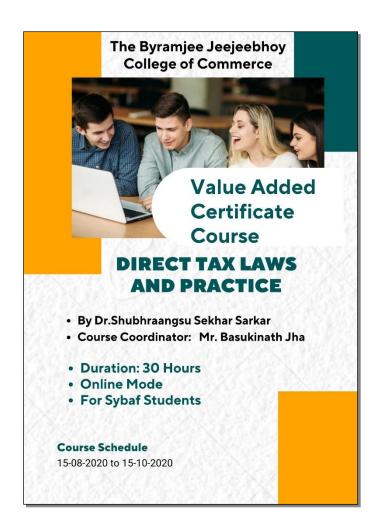
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Week: 1 Basic concepts of Income Tax

Week: 2 Residential status and scope of total income

Week: 3 All Heads of Income

Week: 4 Assessment and collection of tax





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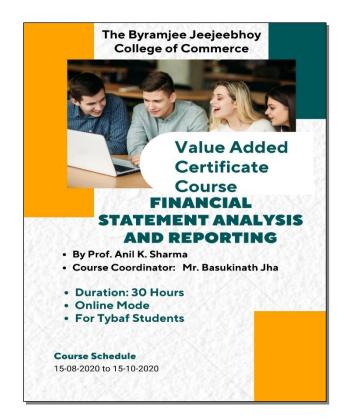
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Week 1: Introduction, Indian Economy, Industry & Industrial scenario in India, Forms of business organizations, Sole Proprietorship, Partnership firms and private companies, Public and Govt. Companies.

Week 2: Content of annual reports, Quality of financial reporting, Reporting regulation in India, Reporting regulations for Partnership firms, Reporting regulations of Companies.

Week 3: Nature & objectives of Financial Statements, Uses & Limitations of Financial Statements, Stakeholders of financial statements, Income Statement **Week 4:** Tools and techniques of financial statement analysis, Ratio Analysis





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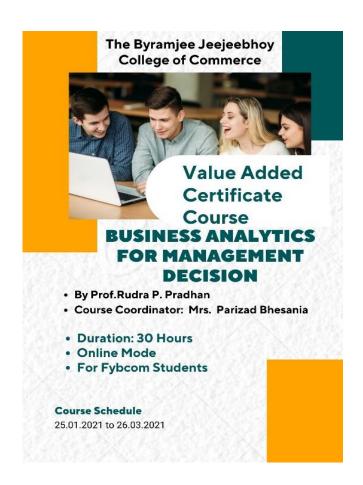
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Week 1: introduction to business analytics

Week 2: exploring data and analytics on spreadsheets

Week 3: descriptive analytics

Week 4: inferential analytics 1





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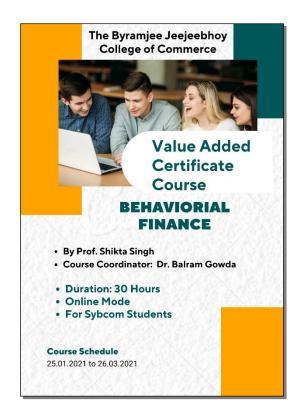
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Week: 1 introduction to behavioral finance.

Week: 2 market anamolies, heuristics & behavioral biases.

Week: 3 behavioral aspect of investing in corporate world.

Week: 4 revision research project & evaluation.





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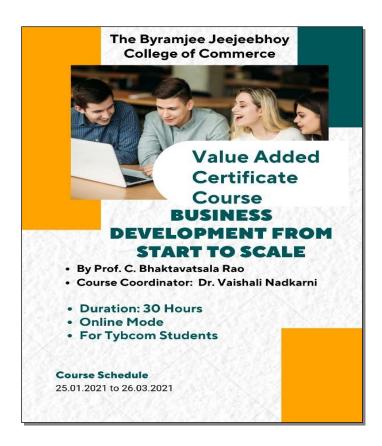
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Week 1: Connecting With Customer- Customer Characteristics

Week 2: Customer Typologies

Week 3: Market Research And Design Thinking

Week 4: Customer Bonding And Customer Relationship Management



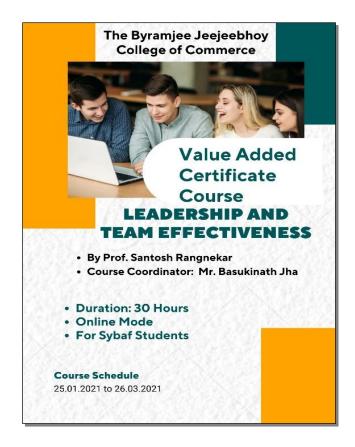


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Week 1:introduction to leadership & team management.

Week 2: Imx theory and normative decision model and various other models

Week 3:leadership attributes; personality traits and leadership.

Week 4:negotiation and leadership





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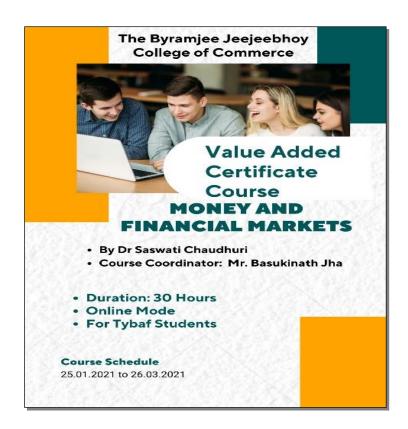
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Week: 1 money and its concepts

Week: 2 financial instituions

Week. 3 interest rates

Week 4 banking system





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Syllabus of Add on Course 2021-2022





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2021-22

FIRST TERM- 2021-22

TOPIC NAME	YEAR
Business Environment	2021-22
Cost And Management Accounting	2021-22
Product And Brand Management	2021-22
People Management for The Entrepreneurs	2021-22
Soft Skills	2021-22

SECOND TERM- 2021-22

TOPIC NAME	YEAR
Communication And Business Correspondence	2021-22
Managerial Accounting	2021-22
Principles of Marketing	2021-22
Financial Accounting and Analysis	2021-22
Fundamentals of Financial Management	2021-22





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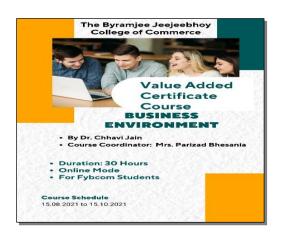
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Week: 1 Basics of Business Environment

Business: Concept of Business, Scope and Characteristics of Business, Types of Business Organisations, Liberalisation, Privatisation & Globalisation

Week:2 Socio Cultural Environment Demographic Environment

Culture: Concept

Week:3 Culture: Elements, Nature and Impact of Culture on Business Cultural Elements- Language, Religion, Family, Aesthetics, Education, etc.

Week:4 Economic Environment

Nature of Economy, Elements of Economic Environment, Economic Systems and Business Environment, Economic planning in India





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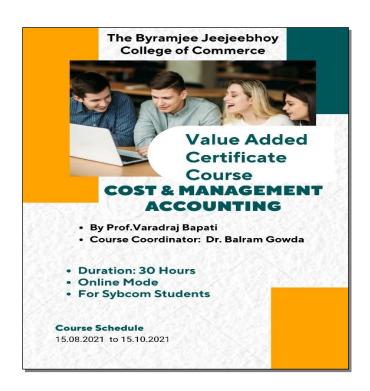
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Week: 1 Introduction to Cost & Management accounting.

Week: 2 Marginal Costing.

Week: 3 Budgeting & Budgetary Control.

Week: 4 Standard Costing & Variance Analysis





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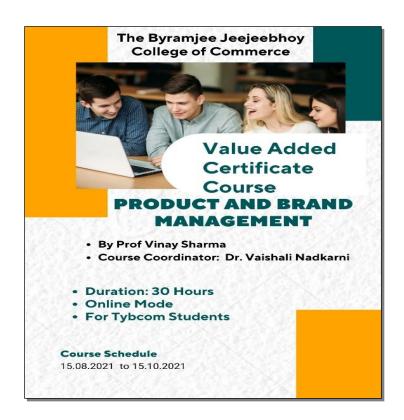
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Week 1:Introduction to Product Management

Week 2: Product Planning

Week 3: Product Category Analysis

Week 4:Insight, Innovation and Design Thinking





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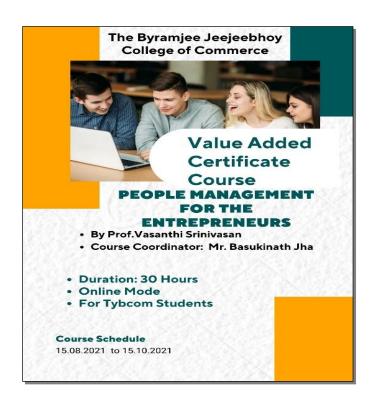
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Week 1: Thinking Like an Owner or Founder

Week 2: Managing for Growth

Week 3: Designing Your Organization

Week 4: Getting the Right Talent, Creating a Performance Culture,

Living and Leaving Your

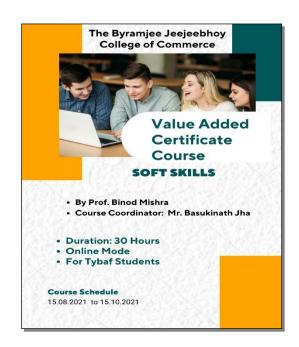




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Introduction to Soft Skills, Aspects of Soft Skills, Effective Week 1: Communication Skills, Classification of Communication, Personality Development

Week 2: Positive Thinking, Telephonic Communication Skills, Communicating without Words, Paralanguage

Proxemics, Haptics: The Language of Touch, Meta-Week 3: communication, Listening Skills, Types of Listening

Week 4: Negotiation Skills, Culture as Communication,

Communication Breakdown, Advanced Writing Skills, Principles of





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Business Writing Business Letters, Business Letters: Format and Style, Types of Business Letter



Week 01: Introduction to Communication Week 02: Types of Office Communication

Week 03: Business Correspondence

Week 04: Business Correspondence





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Week: 1Introduction to Management accounting

Week: 2 Common Size, Comparative & Trend Analysis.

Week: 3 Ratios & Financial Statement Analysis..





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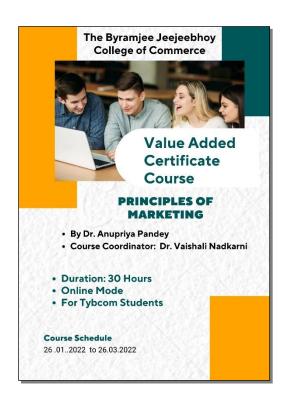
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Week 1: Evolution of Marketing

Week 2: STP TOOL (Segmenting, Targeting, and Positioning)

Week 3: Levels of Market Segmentation

Week 4 Segmentation Strategy





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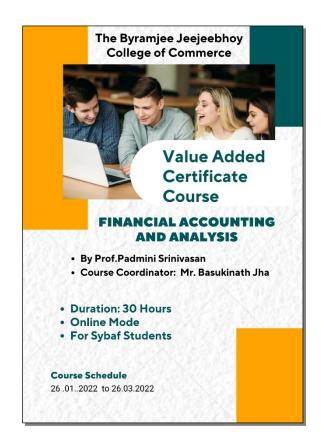
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Week 1: Understanding about the financial statements and its elements,

Week: 2 Accounting standards with respect to the elements in the financial statements,

Week: 3 Techinques and Interpretation of the financial statements for the better decision making.



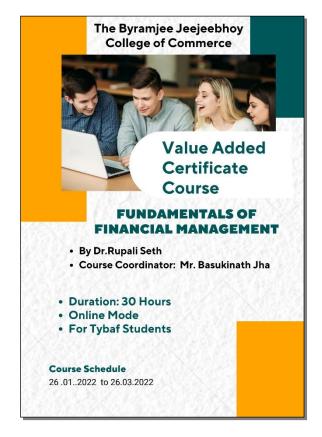


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Week: 4 Case studies with practical Implications



Week: 1 Financial planning, capitalization, current asset management,.

Week: 2 Cash management, receivables, capital budgeting, dividend decisions.





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Week: 3 Practical insights into optimizing short-term and long-term financial strategies, making informed decisions in various aspects of financial management.

Week: 4 Practical applications, case studies.

Syllabus of Add on Course 2022-2023





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2022-23

FIRST TERM- 2022-23

TOPIC NAME	YEAR
Basic of Digital Marketing	2022-23
Goods and Service Tax	2022-23
Introduction to Marketing	2022-23
Artificial Intelligence(AI) for Investment	2022-23
Behavioural and Personal Finance	2022-23

SECOND TERM- 2021-22

TOPIC NAME	YEAR
Banking and Financial Markets : A Risk	2022-23
Management Perspective	
Corporate Tax Planning	2022-23
Creating Customer Relationship Through	2022-23
Planning	
Business Forecasting	2022-23
Business Fundamentals for Entrepreneurs	2022-23





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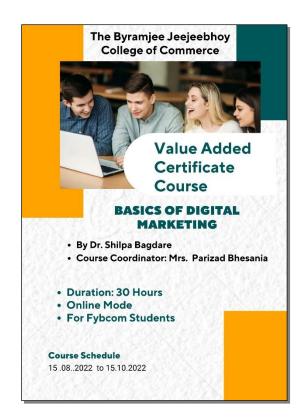
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Week 1: Introduction to Marketing

Week 2: Consumer Behaviour

Week 3:Introduction to Digital Marketing

Week 4: Search engine optimization





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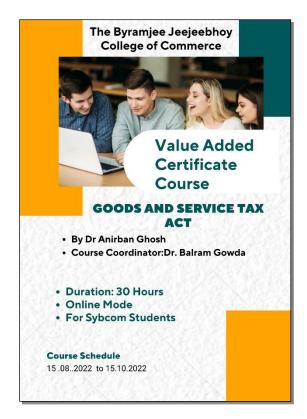
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Week 1: Introduction to Gst. Week 2: Concept of Supply.

Week 3: Levy of GST.

Week 4: ITC & Payment of GST





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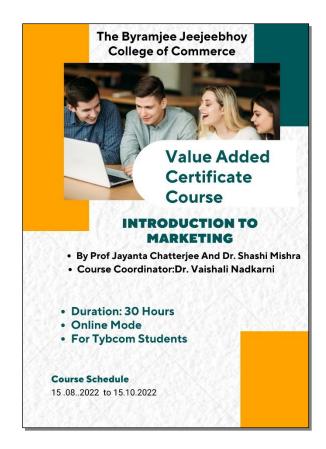
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Week 1 Introduction to Marketing, Core Concept of Marketing,

Marketing Services, Evolution of Marketing

Week 2: Introduction to Competitor Analysis

Week 3: Introduction to MIS

Week 4: Introduction to consumer behaviour and needs

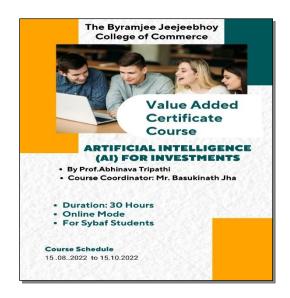




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Week 1: Introduction to financial markets

Week 2: Overview of AI and machine learning models

Week 3: Introduction to R Programming, R Fundamentals,

Exploratory data analysis and data visualization with R. Statistical Analysis with R, Inferential statistics and hypothesis testing with R.

Week 4: Advanced time-series regression algorithms: Panel regression quantile regression, ARMA/ARIMA models, Mean reverting trading strategies with vector error correction models and cointegration, model risk management, back testing, model validation.





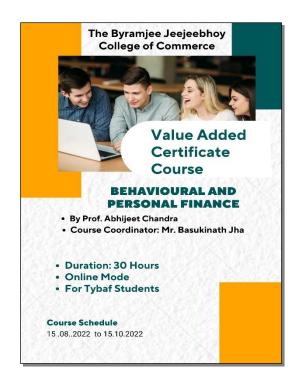
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Week 1: Introduction to behavioural economics and finance: the concept of expected utility, the vonNeumann Morgenstern framework.

Week 2: Non-expected utility preferences and its applications in finance.

Week 3: Beliefs, biases and heuristics in financial markets.

Week 4: Basics of personal finance, financial planning, and budgeting.



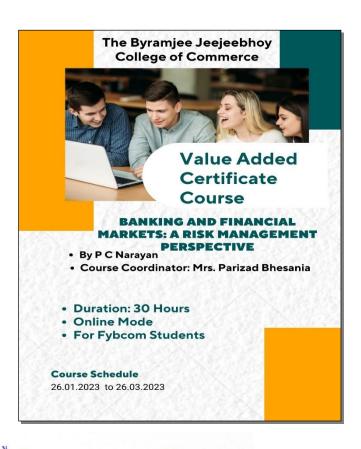


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Week 1: Overview of Risk Management

Week 2: Credit Risk

Week 3: Interest Rate Risk

Week 4: Foreign Exchange Risk

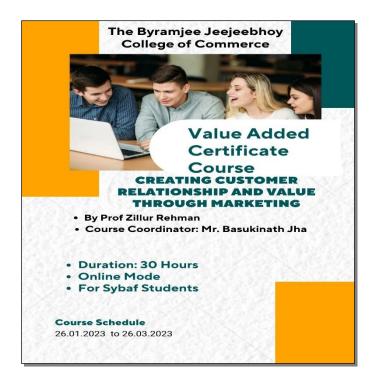




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Week 1: Initiating the Marketing Process

Week 2: Understanding Buyers and Markets **Week 3**: Targeting Marketing Opportunities

Week 4: Satisfying Marketing Opportunities





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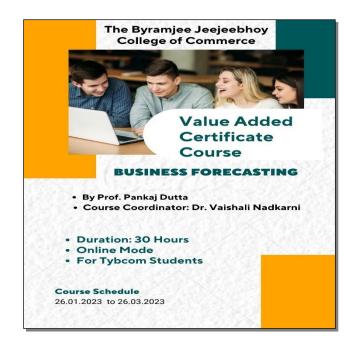
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Week 1: Introduction to Business Forecasting Data-Driven Decision Making and Essentials of Predictive Analytic, Types of Forecasting: Qualitative Approaches and Quantitative Approaches

Week 2: Components of a Time Series and Measures of Forecast Accuracy, Moving Average Methods: Simple, Weighted, and Exponential Moving Average

Week 3: Exponential Smoothing, Trend Projections and Holt Model.

Week 4: Regression Analysis, Measure of Goodness and Standard Error





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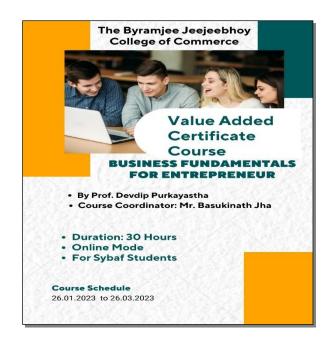
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Week 1: Overview of Business History, Environment & Trends, Company & Company Structures

Week 2: Vision, Mission & Goals of a Company, Strategy & Culture of a Company

Week 3: Innovation & New Product Development, Manufacturing & Quality Management

Week 4: Leadership & Human Resource Management, Accounting & Financial Management, Environment, Social & Corporate Governance (ESG)

